

ENGLISH ENO1O21Y1

INTERNAL ASSESSMENT ACTIVITY

ACHIEVEMENT STANDARD 90053 (VERSION 5) ENGLISH 1.5

Produce formal writing

Level 1, Internal assessment

3 credits

STUDENT INSTRUCTIONS

Overview:

There are three pathways to choosing which formal writing you wish to use as an assessment event:

1. You will have completed formal writing tasks as part of your writing folio.
2. You may also have chosen formal writing tasks from the suggested tasks listed at the end of most modules.
3. You may have completed pieces of formal writing for other assessments e.g. a literature essay for AS90852: Explain significant connection(s) across texts, using supporting evidence; an oral text for AS90857: Construct and deliver an oral text; or a practice essay for AS90850: Show understanding of specified aspect(s) of studied visual or oral text(s), using supporting evidence or AS90851: Show understanding of significant aspects of unfamiliar written text(s) through close reading, using supporting evidence.

Choose at least one piece of formal writing that you wish to submit to be formally assessed against the standard. We recommend that you discuss this choice with your teacher.

Conditions:

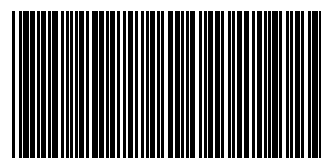
- The piece of writing must be your own work. This means that you have independently written this piece.
- You **must** include all planning, notes and drafts of this piece. This includes any comments or advice that you may have received to help you.
- Your teacher may guide you through the writing process. They may make suggestions about areas where further developments – that the writing may need further work on ideas, language, structure or accuracy in grammar, spelling, punctuation or paragraphing. They may not correct errors, rewrite sentences or make detailed comments on individual errors throughout whole pieces of writing.
- Plagiarism detection software may be used to check this is your own work.

You will need:

- ENO1021A – exemplars of this standard.

Supervisor requirements:

- Supervision is not required for this assessment.
- Upload your assessment to the ENO1021Y1 assessment dropbox when you have completed it.



ASSESSMENT CRITERIA

ACHIEVEMENT STANDARD AS90053 (VERSION 5) ENGLISH 1.5

Produce formal writing

| Achieved | Achieved with Merit | Achieved with Excellence |
|--|---|--|
| Develop and structure ideas in formal writing. | Develop and structure ideas convincingly in formal writing. | Develop and structure ideas effectively in formal writing. |
| Use language features appropriate to audience and purpose in formal writing. | Use language features appropriate to audience and purpose with control in formal writing. | Use language features appropriate to audience and purpose with control to command attention in formal writing. |

SOURCE: NZQA

Explanatory notes

1. *Formal writing* text types at this level include reports, commentaries, text reviews, (auto) biographical profiles, articles, expository essays, digital text forms and other appropriate formal writing text types. Students are required to draft, rework and present at least one piece of formal writing that expresses ideas, information and/or opinions.
2. *Ideas* may include facts, information, opinions, observations, and/or arguments.
3. *Develop and structure ideas* means to build on a single idea by adding details or examples, linking that idea to other ideas and details, and working towards a coherent planned whole.
4. *Convincingly* means that the development of the ideas and structure is generally credible and connected.
5. *Effectively* means that the development of the ideas and structure is compelling and well organised.
6. *Use language features* means that:
 - vocabulary selection, syntax, stylistic features and written text conventions (including spelling, punctuation, grammar) are appropriate to audience and purpose for a selected text type.
 - written text conventions without intrusive error patterns, such as a pattern of errors in syntax (for example sentence fragments, where structures are not used intentionally; and ‘run on’ syntax); or a pattern of other significant errors (for example mixed tense sequences, mis-capitalisation, spelling errors).
7. *With control* means that:
 - language features are selected and linked to the intended purpose and audience
 - text conventions are used accurately so that the writing contains only minor errors.
8. *Command attention* means:
 - the original and sustained use of language features, vocabulary selection, distinctive personal voice, dimensions or viewpoints
 - text conventions are used accurately so that the writing contains only minor errors.

ASSESSMENT ACTIVITY

ENGLISH

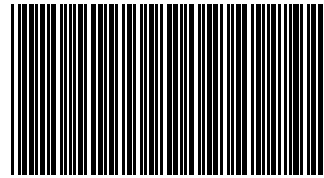
INSTRUCTIONS

- Choose or discuss with your teacher which piece or pieces of writing that you will submit for assessment against this standard.
- Work through the ENO1021 module where you are guided to proofread and prepare your writing to publication level.
- Read the exemplars in ENO1021A to see what each grade level looks like.
- Write your final version.
- Attach all notes and early drafts.



Reminder: Upload your assessment to the ENO1021Y1 assessment dropbox.

EN01O21Y1



STUDENTS – PLACE STUDENT ADDRESS LABEL BELOW OR WRITE IN YOUR DETAILS.

Full Name _____

ID No. _____

Address
(if changed) _____